

City of Santa Clara
INTERNATIONAL EXCHANGE COMMISSION
Minutes of the June 3, 2008 meeting

COMMISSIONERS PRESENT: Chair Peter Yoon, Maria Jensen, Jim Mathre, Yuki Ikezi,
R. Rushton Hurley, Barbara Stahl and Eugene Mirabella

COMMISSIONERS ABSENT: None.

CITY STAFF: Dan Beerman, Staff Liaison

VISITORS: Debi Davis (SCA)

Recommendation for Council Action – The IEC recommends donating \$1,500 of unspent FY 2007-2008 budget funds to the SCA to assist in the 2008 Izumo student exchanges.

Chair Yoon called the meeting to order at 7:08 P.M.

I. Roll Call

All present.

II. CORRECTION/APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of May 6, 2008 were approved as amended to include under Subcommittee Report to change the next meeting to state “The next meeting times will be May 12th, 6 PM, at the City Library and May 28th, 6 PM, Staff Conference Room.” (Hurley / Mirabella) (Stahl abstained due to absence at that meeting)

III. CORRESPONDENCE/COMMUNICATIONS

Draft letter from Mayor Mahan to the Mayor of Coimbra, Portugal, proposing a visit with a delegation that includes 2 members of the Council and 2 members of the IEC.

IV. PUBLIC PRESENTATIONS

None.

V. SISTER CITIES ASSOCIATION

A. SCA Report

Debi Davis presented the monthly report. She also showed an Izumo newspaper article and photos of the recent student visit to Izumo.

VI. NEW BUSINESS

A. Coimbra Travel Request

See communications.

B. AB 1234 Compliance

Ikezi and Stahl need to attend the AB 1234 Ethics class. Staff to provide them with class information.

C. Year-End Budget Review

There are an estimated \$1,989.37 remaining in the budget. Motion to donate \$1,500 to the SCA for use in the 2008 Izumo student exchanges and use the remaining funds for gifts (Hurley / Ikezi).

D. Surveys of Other Cities' Programs Update

Mathre provided a report from Union City on their program. Staff to provide a matrix compilation of all the responses within 2 weeks for the committee to analyze.

E. Subcommittee Report

Mathre, Hurley and Jensen met at the City Hall at the Staff Conference Room. A draft of the report was presented for discussion. All are to review and comment on the report by the next meeting. Motion to note and file the draft report. (Stahl / Mirabella) The next meeting of the subcommittee is for Monday, June 23rd, 6 PM at the City Library. Stahl will replace Jensen on the subcommittee.

F. Discuss Program Recommendations Report

See subcommittee report.

VII. COMMISSIONER REPORTS

- Mathre, Hurley and Jensen met for Sub-Committee work.
- Hurley, Yoon and Mirabella attended a dinner for former SCA President Rattermann.
- Hurley and 2 students will be attending a conference in Bahrain in June. This is a program funded by the U.S. State Department.

VIII. COMMISSION ACTION ITEMS

Commissioner	Action	Date Due
All	Visitor Gift Ideas	Open
Mirabella	Report on other Sister City programs	8/05/08
Staff	Badges	8/05/08
Mathre, Stahl, Hurley	Subcommittee meeting on Council Report outline	6/23/08
Staff	Compile Surveys	6/17/08
Staff	Provide AB 1234 class information	8/05/08
Ikezi, Stahl	Attend AB 1234 class	8/05/08

IX. ADJOURNMENT

The next regular meeting is scheduled for Tuesday, August 5, 2008 at 7 PM in the City Manager's Staff Conference Room (Jensen / Mathre) (Hurley voted No on the no meeting in July). The meeting was adjourned at 8:57 PM (Mathre / Mirabella).

Respectfully submitted,

Jim Mathre, Recording Secretary